### How To Reprint a Tax Bill

To reprint or view your tax bill use the following instructions:
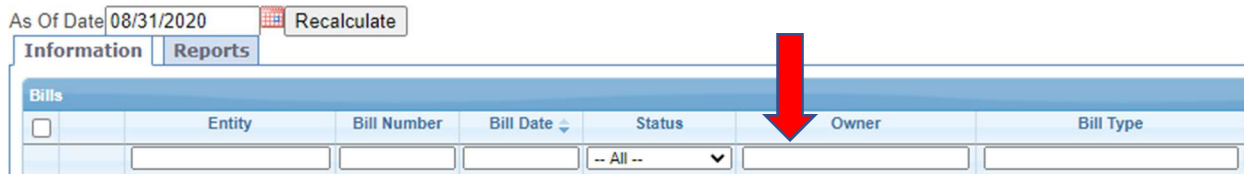
1. Click on the bills tab on the blue menu bar
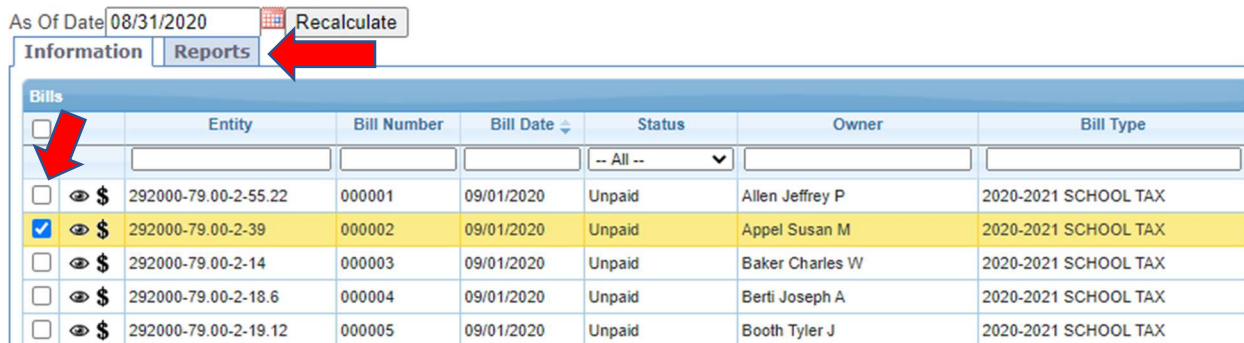


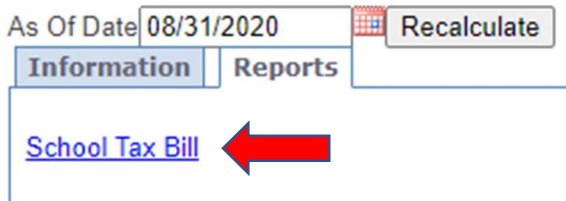2. You can search for your bill by entering in your last name in the white box below Owner and hitting enter.



3. Click the box to the left had side of the page. The line you selected will then be highlighted.



4. Click the Report tab (shown above)



5. The report will open in a new tab. You can now print or save your bill as a PDF.